

## National Organic Program

ORGANIC  
**INTEGRITY** DATABASE



### Issuing NOP-Import Certificates when the Organic Integrity Database is Unavailable

Under the USDA organic regulations, certification bodies (“certifiers”) issue electronic NOP Import Certificates (NOP-IC) through the GLOBAL INTEGRITY database. The NOP has established the following ‘continuity of operations’ plan (COOP) to prevent interruptions to organic trade when the system is unavailable during planned or unplanned outages. The plan allows certifiers, in limited circumstances, to issue a paper NOP-IC outside of the GLOBAL INTEGRITY system.

To receive updates on changes to the status of GLOBAL INTEGRITY, subscribe to the [NOP System Outage](#) email notification service. Once you sign up, you will receive notifications when the system is or is expected to be offline for an extended period. The NOP will send out a secondary notification once the system is restored.

#### When certifiers should use the paper NOP-IC


- The certifier has been notified the GLOBAL INTEGRITY system is unavailable by NOP through an email alert.
- The certifier is in a time-sensitive situation where an NOP-IC must be immediately issued. NOP encourages certifiers to wait until the GLOBAL INTEGRITY system is back online to issue electronic NOP Import certificates when possible.

#### How to issue the paper NOP-IC

1. Download and complete the NOP Import Certificate. After downloading the [NOP 2110-1 NOP Import Certificate](#) form, complete all form boxes 1 – 18 (instructions below). The paper NOP import certificate should be issued for a single shipment only. Additionally, only one commodity/HTS code can be used per NOP-IC.
2. Manually enter the Import Certificate Number in Box 4. To issue the NOP-IC, certifiers use a unique 9-digit certifier identification code for the NOP import certificate number. NOP is issuing the 9-digit identifier to USDA-accredited certifiers concurrent with the launch of this continuity plan. For certifiers accredited under a USDA trade partner’s organic program (equivalence or recognition partners), the competent authority for that trade partner issues the unique 9-digit certifier identification code.

3. Issue the paper NOP-IC to the exporter. When GLOBAL INTEGRITY is back online, the certifier should **not** issue an electronic NOP-IC if the certifier has already issued a paper NOP-IC for the shipment outside of the system.

Note: Under the continuity of operations plan, USDA-accredited certifiers must still comply with the other requirements of 7 CFR 205.273(b) when issuing paper NOP-ICs.

REPRODUCE LOCALLY. Include form number and date on all reproductions.			FORM APPROVED - OMB NO. 0581-0191	
 <b>U.S. DEPARTMENT OF AGRICULTURE</b> <b>AGRICULTURAL MARKETING SERVICE</b> <b>NATIONAL ORGANIC PROGRAM</b>			A knowingly false entry or false alteration of any entry on this certificate may result in a fine of not more than \$11,000 or imprisonment for not more than five years or both (18 USC 1001).	
<b>NOP IMPORT CERTIFICATE</b>			1. CERTIFIED TO ORGANIC STANDARDS	
2. CITY AND STATE OF PRODUCT DESTINATION			3. DATE	4. IMPORT CERTIFICATE NUMBER
5. EXPORTED BY (NAME AND ADDRESS)			6. PRODUCT EXPORTED FROM	
7. RECIPIENT IN THE U.S. (NAME AND ADDRESS)			8. CERTIFYING BODY ISSUING CERTIFICATE (NAME AND ADDRESS)	
9. TOTAL NET WEIGHT		10. TOTAL CONTAINERS		
11. PRODUCT AS LABELED	12. HARMONIZED TARIFF CODE AS APPLICABLE	13. SHIPPING IDENTIFICATION	14. FINAL HANDLER	15. CERTIFYING BODY OF FINAL HANDLER
<b>Do not enter more than one commodity/HTS code.</b>				
16. REMARKS AND ATTESTATIONS				
<b>I CERTIFY</b> that the agricultural products specified herein have been certified under an organic certification program that is at least equivalent to the requirements of the Organic Foods Production Act of 1990 (OFPA) (7 U.S.C. Sec. 6501 et seq.) and are therefore deemed by USDA to have been produced and handled in accordance with the OFPA and USDA organic regulations under the National Organic Program 7 CFR part 205.				
17. SIGNATURE OF CERTIFYING BODY			18. DATE	
<small>No financial liability shall attach to the United States Department of Agriculture or to any officer or representative of the Department with respect to this certificate.</small>				
<small>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0191. The time required to complete this information collection is estimated to average 30 minutes per person, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.</small>				
<small>In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.</small>				
NOP 2110-1 Expires 05/31/2027				

**Box 1. Certified to \_\_\_\_\_ Organic Standards:** Enter the name of the organic standard to which the product is certified.

- USDA-NOP
- Canada Organic Regime (COR)
- Japanese Agricultural Standards (JAS)
- European Organic Regulation
- Korean Food Act
- Swiss Organic Ordinance
- Taiwan Organic Regulations
- UK Organic Standards
- USDA-NOP (Israel Recognition)
- USDA-NOP (New Zealand Recognition)

**Box 2. City and State of Product Destination:** Enter the U.S. city and state where product is imported.

**Box 3. Date:** Enter the start and end dates for the export time frame for the shipment. The start date should be on or before the shipment departs the country of origin. The end date is the estimated date of arrival in the U.S. This date may or may not be the same as the date you sign the form (Box 18).

**Box 4. Import Certificate Number:** Enter the unique 9-digit code assigned to your organization by NOP for USDA accredited certifiers (or by the Trade Partner government if accredited under a trade partner program). Certifiers with more than one accreditation must use the code appropriate to the operation's certification status.

**Box 5. Exported By:** Enter the 10-digit NOP Operation ID, name and address, including postal code, of the individual or business that is exporting the product. If the final producer or preparer of the product is not the exporter, this will be reflected in Box 14. If the exporter is in Japan, South Korea, or Taiwan, use the special code 0000000000 for the 10-digit NOP Operation ID.

**Box 6. Product Exported From:** Enter the country name of the port of embarkation (from which products leave the country).

**Box 7. Recipient in the U.S.:** Enter the 10-digit NOP Operation ID, name and address, including postal code, of the organic importer, defined as the individual or business receiving or filing the entry of the product into the U.S. Customs and Border Protection import system of record. The importer may or may not take physical possession of the product and may differ from the ultimate consignee of the product. Operations with non-U.S. addresses may act as the organic importer.

**Box 8. Certifying Body Issuing Certificate:** Enter the name and address, including postal code, of the certification organization you represent. If the Exporter is certified, the Exporter's certifier should issue the NOP Import Certificate.

**Box 9. Total Net Weight:** Enter the total net weight of the shipment covered by this single-shipment NOP Import Certificate.

**Box 10. Total Containers:** If applicable, enter the estimated total number of containers (shipping containers, truckloads, rail cars, or vessel holds). This is NOT an estimate of boxes, pallets, or cases of product.

**Box 11. Product as Labeled:** Enter the name of the product(s) classified under the Harmonized Tariff System (HTS) code covered by this import certificate. Multiple products may be covered by the same NOP Import Certificate as long as the HTS code is the same.

**Box 12. Harmonized Tariff Code as Applicable:** Enter the HTS code for the product(s) covered by the NOP Import Certificate. Enter 10 digits, no punctuation. One NOP Import Certificate must be issued for

each HTS code for each single shipment. You can search for HTS codes by product name in the USITC Harmonized Tariff Schedule at <https://hts.usitc.gov/>.

**Box 13. Shipping Identification:** Enter the flight number, vessel number or name, container number, lot number, etc.

**Box 14. Final Handler:** Enter the 10-digit NOP Operation ID, name and address, including postal code, of the final producer/preparer of the product before export to the U.S.

**Box 15. Certifying Body of Final Handler:** Enter the accredited certifier for the Final handler listed in Box 14.

**Box 16. Remarks and Attestations:** Enter any remarks for the product covered by this certificate; shipping identification such as vessel and lot numbers should be entered in Box 13 - Shipping Identification.

USDA Trade Partner Program Attestations:

- **Canada Organic Regime (COR):** Certified in compliance with the terms of the U.S.-Canada Organic Equivalency Arrangement.
- **Japanese Agricultural Standards (JAS):** Certified in compliance with the terms of the U.S.-Japan Organic Equivalence Arrangement.
- **European Organic Regulation:** Certified in compliance with the terms of the U.S.-European Union Organic Equivalence Arrangement.
- **Korean Food Act:** Certified in compliance with the terms of the U.S.-Korea Organic Equivalency Arrangement.
- **Swiss Organic Ordinance:** Certified in compliance with the terms of the U.S.-Switzerland Organic Equivalence Arrangement.
- **Taiwan Organic Regulations:** Certified in compliance with the terms of the AIT/TECRO-NOP/AFA Organic Equivalence Arrangement.
- **UK Organic Standards:** Certified in compliance with the terms of the U.S.-U.K. Organic Equivalence Arrangement.

An attestation is not required for USDA recognition arrangements with Israel and New Zealand.

**Box 17. Signature of the Certifying Body:** The individual designated to sign NOP Import Certificates on behalf of your certification organization and attest to its authenticity. This individual is responsible for all aspects of the issuance of the NOP Import Certificate and oversight of the NOP Import Certificate control log.

**Box 18. Date:** The date the certificate is signed, which must be before the product leaves the port.